DAILY INSTALLATION SITUATION REPORT

For use of this form, see FM 4-01.41. The proponent agency is TRADOC.

TYPE OF CONVEYANCE
- ☐ RAIL
- ☐ BARGE
- ☐ TRUCK

TO:

FROM: *(Reporting Agency)*

24-HOUR PERIOD ENDING

TIME	DATE

			INBOUND											OUTBOUND						EMPTIES		
INSTALLATION DESIGNATION AND LOCATION	SERVICE AND CLASS	ON HAND START PERIOD	RE-CEIVED	UPLOADED QUANTITY		AUTH	RECON-SIGNED	ON HAND END PERIOD				AWAIT-ING PLACE-MENT	ON HAND START PERIOD	RECON-SIGNED	LOADED	FORWARDED QUANTITY		AUTH	ON HAND END PERIOD	RE-QUIRED	AVAIL-ABLE	REMARKS
								24 HR OR LESS	OVER 24 HR	OVER 48 HR	TOTAL											
		UNITS*	UNITS*	UNITS*	TONS		UNITS*	UNITS	UNITS	UNITS	UNITS	UNITS	UNITS**	UNITS**	UNITS**	UNITS*	TONS		UNITS	UNITS	UNITS	
a.	b.	c.	d.	e.	f.	g.	h.	i.	j.	k.	l.	m.	n.	o.	p.	q.	r.	s.	t.	u.	v.	

*Column (c + d) - (e + h) = Column l

**Column (n + o + p) - q = Column t

TYPED NAME, GRADE AND TITLE OF PERSON AUTHENTICATING REPORT

SIGNATURE

DA FORM 5620-R, DEC 1986

APD LC v1.02ES

Type of conveyance. Check proper block (rail, barge, or truck).

To: Indicate destination of form.
From: Self-explanatory.

Inbound

a. Installation Designation and Location. Self-explanatory.

b. Service and Class. Enter primary class of supplies.

c. On Hand Start Period. Enter number of in-bound freight cars on hand.

d. Received. Enter number of freight cars received during uploading.

e. Quantity Units. Enter number of freight cars uploaded during time period.

f. Quantity Tons. Enter tonnage uploaded during time period.

g. Auth. Indicate consignee.

h. Reconsigned. Enter the number of cars that have changed their original destination or consignee.

i. through l. On Hand End of Period. Indicate the number of cars that have been at your location for 24 hours or less; over 24 hours; or over 48 hours. Show total of cars in block l.

m. Awaiting Placement. Indicate number of cars awaiting placement instructions from consignee.

Outbound.

n. through t. Follow instructions for b through l above.

Empties.

u. Required. Indicate projected need for out-bound loads for next time period.

v. Available. Indicate number of empties available for outbound load.

w. Remarks. Enter any additional comments.

24-Hour Period Ending. Enter time period ended and date.

Typed Name, Grade, and Title of Person Authenticating Report. Self-explanatory.
Signature. Self-explanatory.